

# APCM 2021: St John's Community Church - Annual Report for 2020

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## **Electoral Roll Report**

The number on our Electoral Roll has decreased by 9 people from 201 adults at the Annual Meeting last year, to a current figure of 192. This includes a handful of folks who have either moved away or joined another church; Bill Humphries has come off the Electoral Roll following his decision to stand down as reader - & once again to put on record please our heartfelt to Bill for his many years of service, love, wisdom & prayerful support. And then of course we've also said a final farewell to Steve Taylor – someone who really was part of the fabric of St John's for many decades, & our love & prayers continue for Linda & the family.

There have been no new additions to the Electoral Roll for obvious reasons, but that's expected that to change as we begin to open up for services & hopefully welcome new people.

## **Fabric Report**

With use of the building primarily limited to Burntwood Be A Friend, Foodbank & administrative tasks, general wear & tear has thankfully been kept to minimum. The major work which took place in 2020 was the installation of a new replacement boiler, along with digital, app-based thermostat controls in each room. Many thanks to Matt Backhouse & Green Flames Gas for their work in fitting the boiler & installing a complicated, multiple zone control system!

We are currently applying for faculty permission to replace the external windows and doors throughout the building, ideally with uPVC replacements.

## **Lichfield Deanery Synod Report**

The Lichfield Deanery Synod held three meetings during the year and other than receiving summary reports from the Diocesan Synod and general business, each meeting discussed a main topic as follows:-

**FEBRUARY – “The Children's Society”.** The presentation was given by Rachel Thomas. The Children's Society is a charity driven by Christian values protecting children from all types of exploitation, without prejudice. She explained how their work has changed since it was founded in 1881 from establishing Children's Homes and Adoption services to protecting children at risk of sexual abuse, transporting drugs for criminals, living in a home where others are misusing drugs, money laundering, migrants and refugees who are alone and bewildered or struggling with mental issues. Currently 'The Children's Society' are working with more than 11,000 vulnerable children and young adults aged 0-25. The Diocese are helping to fund the Mental Health programme known as BEAM as it helps over 400 children every month. 85% of these children are aged between 16 and 17 years of

age and suffering from anxiety, depression and pressures from school and home. Children attend this program for 6 weeks and a positive outcome has been noticed. A lot of the financial funding comes through the Christingle services and collection boxes which have been operating for 51 years. Last year Lichfield Diocese raised over £20,000 through the boxes with another £12,000 from Christingle Services

**JUNE** – Meeting cancelled due to the postponement of APCM meetings and Covid 19.

**SEPTEMBER** – *“Online Church and the Future of Worship in Church”*. There were several presentations covering various examples of how churches in the Deanery were delivering worship during the Covid restrictions e.g. St Anne’s Chasetown - Gathered and Glued, Gentleshaw and Farewell – Online Broadcasting, St. Johns Chase Terrace – YouTube, St. Michaels – Zoom. It was acknowledged that some churches were struggling to facilitate such acts of worship and also there were a large number of people unable to access such services.

**NOVEMBER** – *“Ecological Matters”*. Presented by Rev’d Steve Hollinghurst (Diocesan Enabler with an Environmental Focus). His work relates to the “Five marks of Mission” by using a Holistic vision for evangelism. A call to follow Christ and become disciples is essential for the care and protection of the whole of creation. His work involves encouraging the growth of “Forest Churches”, joining together the church and its environment in the community. He said Holistic Evangelism is not getting people into church but getting people to be church.

*Annette Haywood, Marg Nicholls, Nigel Procter, Steve Taylor*

## **PCC Report**

WOW!! What an extraordinary year this has been. With social distancing, zoom meetings for our PCC and House Groups too, it most certainly has been a most difficult year. Despite all of this, PCC have continued to meet whether social distanced or virtually which has been most encouraging and great to be part of.

Listed below are details of the four PCC meetings which took place during 2020:

### **JANUARY 2020**

It does always take my breath a little when we pray before our meetings but in this new decade even more so; encouraging us to actively share our faith, energy and enthusiasm bringing appreciation of God’s goodness as we see him at work in other people’s lives.

Discussions took place regarding our Building Development, waiting feedback and further opportunity for discussions with various people involved in this venture. Our Treasurer, Jay Haywood always produces a most detailed report with a summary given to everyone. There have been teething problems with our Contactless giving but these have now been resolved. Acknowledgement and thanks for the Treasurer and Accounts team were given.

Rev Matt shared information regarding becoming an Eco-Church and the need to have formal commitment from our PCC and advised there are Gold, Silver and Bronze awards given. This was proposed, seconded and voted ‘All in Favour’ by our PCC.

### **MARCH 2020**

What an extraordinary meeting this was, the beginning of our Coronavirus Pandemic, correct procedures to take, distancing, organisations cancelled within our church and an extreme sadness shown by our PCC. Our meeting took place in the Worship Area, seats appropriately placed and our Bible reading taken from Philippians 4:7 ‘Then you will experience God’s peace, which exceeds anything we can understand. His peace will guard our hearts and minds as you live in Christ Jesus.’

Rev Matt gave a detailed report of what would happen during this time; **all church-based activities would cease** and external hirers have cancelled their bookings for the foreseeable future. Our **church office** would be open at the discretion of Marie with the need to answer enquiries etc. Rev Matt advised he would put together a weekly **web-based service** with prayers, songs, talks etc. There would be an extension of our **Pastoral Team** enabling constant contact by telephone with our congregation checking on welfare, needs and a general talk keeping us all together. Agreement was made by our PCC to stop all church-based activities until official advice permits otherwise.

Our **Sunday services** were discussed with particular reference to our 8.30am service and, although recognised as a precious service by many, it was agreed with sadness for this service to cease. Different times would be in place for both the 10.30am and 6.30pm Services of 10.00am and 6.00pm respectively.

## **JULY 2020**

This PCC meeting was held in Church and was socially distanced to which Rev Matt acknowledged and thanked everyone for their attendance to this very surreal PCC meeting. This PCC meeting was the last meeting our dear faithful friend Steve Taylor attended.

Within our '**Matters Arising**' it was advised our APCM would not go ahead and our current PCC and Churchwardens would remain in post until a date is finalised for the APCM which was felt would probably go ahead around September 2020. It was also reported Rev Matt had been approved to be a Training Incumbent for the appointment of a Curate based at St John's from June 2021.

Discussions took place regarding the review of our **COVID-19** response and Rev Matt shared information on the work of **Burntwood Be A Friend** and advised the bulk of his working commitment has been working alongside them during this lockdown period. Acknowledgement and appreciation was given to all those organisations providing meals and food parcels during this time and also acknowledged the good relationships being formed making further connections with our Community.

Thanks was given to our **Pastoral Team** for the extended care given through making regular telephone calls to members on our Electoral Roll and felt this has been an excellent initiative and has worked extremely well. Discussions and details were shared regarding the weekly **YouTube Channel** and positive comments were made regarding content, excellent production, thought provoking, topical and refreshing. Thanks was given to Rev Matt for his excellent work, presentation and keeping us all together during this difficult time.

Our **Treasurer** gave an excellent and detailed report advising of a number of options to work to during COVID with particular reference to our Parish Share of which discussions had taken place with our Diocese. Many tough questions were raised and it was recognised we needed to be good stewards and have pastoral sensitivity to Churches within our Team.

The **Future Plans: Building Use/Services online** were discussed in detail and agreement made for us to work within Church/Government guidelines all of which had a positive response from everyone. It was advised one place of Worship would be open within our Team, recognising people needed fellowship and connection with folk but also acknowledging not everyone would be happy to meet during these times of uncertainty.

## **SEPTEMBER 2020**

Our September meeting was tinged with sadness at the passing of our faithful servant Sam Poxon at the age of 97 years.

Information regarding our **future plans** was shared by Rev Matt; masks being compulsory, regular sanitising of hands, social distancing, minimal social interaction as well as a number of guidelines for

those meeting together. Extensive and compassionate discussions took place regarding future services and would be raised again at further PCC meetings.

Within **Any Other Business**, our Christmas Services, Christmas Community Lunch, and our Remembrance Service was discussed.

*Marg Nicholls – PCC Secretary*

## **Treasurer's Report**

**Summary:** Overall St John's remains in a financially stable position, in a year where Total Net Current Assets reduced -£5k vs 2019 despite total income declining by almost -£14k.

The church's bank and savings account balance (net of outstanding creditors and debtors) stands at £37,834 (compared to £42,467 the previous year).

Total Net Assets (bank balances + assets) sits at £147,766, with £109k in trust following the sale of the church rooms at the start of 2019.

**Income & Giving:** Despite all of the uncertainty that Covid brought, Giving (voluntary income) remained resilient at just over £90k (just -£1k below 2019). A further £9,498 was given to Spark through the church through Grants for Covid relief, the majority of which was used for food support in the local area, and in conjunction with the newly formed Burntwood Be A Friend. Such grants continue to be sort for the ongoing support of Burntwood Be A Friend.

The reduction in church activity did lower total income by -£14k to £109,591. Most of this difference coming from fees (from weddings and funerals) and hiring/use of the church.

On behalf of the PCC, I would like to express our heartfelt thanks to all those who continue to give faithfully to the church.

**Expenditure:** To offset the expected reduction in income due to Covid, the PCC took early mitigation to ensure a continued strong financial standing. This included reducing our parish share payment (albeit, the Diocese later reduced the amount all churches were expected to pay in the year, and so SJC fully paid the parish share required), the furloughing of our cleaning staff and general reductions in office and running costs.

The church boiler/s was replaced in 2020 at a cost of over £5k. No further major repairs were made in the year, although some are upcoming, with the need to replace our external windows and doors as highlighted in the quinquennial inspection.

Total expenditure for the year was £111,590 (a reduction of -£14k on the previous year).

St John's continued to be able to support other local, national and international charities and causes through its tithe. Supporting Light For Children, Pathway, Food Bank, UCB, and The YouthNet.

Furthermore, the church has now set aside £5k for its commitment to Friends of Chase Terrace Park.

All in all, a stable year given its unstable nature. Through the decisive, early action of the PCC and church office, coupled with the continued financial support of its congregation and community, the church remains in a good financial position.

If my glass was half empty, it is the 3rd year in a row of greater expenditure than income, but SJC has a satisfactory balance and is certainly on a far better financial footing than many churches locally and nationally. Do please continue to pray for the PCC as they discern how best to spend and develop the church in 2021.

Finally, my thanks as always to Lisa McKeown, Marie Hiley, Sue Southall and all those involved with the church finances. Many hands make light work and I am extremely grateful for all that they do!

*J Haywood - Treasurer*

<b>Parish of Chase Terrace &amp; Boney Hay, St. John</b>			
<b>Financial Statements for the Year Ended 31 December 2020</b>			
<b>Balance Sheet</b>			
		<b>Total 2020</b>	<b>Total 2019</b>
<b>Fixed Assets</b>			
Investment Assets	5(a)	-	-
Tangible Assets	5(b)	8,776	5,612
<b>Current Assets</b>			
Debtors		113	3,622
Bank current account		26,421	11,813
CBF deposit fund		21,465	31,353
RESTRICTED Cash at Bank		109,932	109,467
Cash		-	995
		157,931	157,250
<b>Liabilities due in one year</b>	<b>6</b>		
Creditors		9,082	4,321
Diocesan Parish Share		1,083	-
Diocesan Loan		-	-
<b>Net Current Assets/(Liabilities)</b>		<b>147,766</b>	<b>152,929</b>
<b>Liabilities due after one year</b>			
Creditors		0	0
Deferred Parish Share		0	0
<b>Total Net Assets</b>		<b>156,542</b>	<b>158,541</b>
<b>Parish Funds</b>			
		<b>2020</b>	<b>2019</b>
<b>Unrestricted Funds</b>			
General		42,300	48,456
Designated		1,612	
<b>Restricted Funds</b>			
Restricted Fund - monies held in trust		109,932	109,467
Endowment Funds			
<b>Total</b>		<b>156,542</b>	<b>158,541</b>

The attached notes form part of these financial statements

		<b>Income and Endowments from:</b>							
Finance Form Box Number									
		Unrestricted Funds	Restricted Funds - Covid relief	Restricted Funds - Sound System	Designated Funds - Covid relief	Restricted Funds - Cash held in trust	Total Funds 2020	Total Funds 2019	
	<b>2</b>								
	<b>Donations and Legacies</b>	<b>2a</b>							
	<i>Voluntary Income/Receipts</i>								
<b>1</b>	Tax efficient planned giving	56,556					56,556	54,675	
<b>2</b>	Other planned giving	11,333					11,333	7,736	
<b>3</b>	Collections at services	1,076					1,076	9,011	
<b>4</b>	All other giving and voluntary receipts including special appeals	3,550	-	-	1,952		5,502	3,759	
<b>6</b>	Gift Aid Recovered	15,789					15,789	16,338	
<b>7</b>	Legacies received	-					-	-	
<b>8</b>	Grants	-	9,498		-		9,498	1,749	
		88,304	9,498	-	1,952	-	99,754	93,268	
	<b>Charitable Activities</b>	<b>2b</b>							
	<i>Church Activities</i>								
<b>11</b>	Statutory Fees (retained by PCC)	2,042					2,042	6,818	
<b>9</b>	Spring Fayre						-	-	
<b>9</b>	Christmas Fayre	134					134	2,356	
<b>9</b>	Fundraising Events						-	245	
		2,176		-			2,176	9,419	

<b>Income and Endowments continued</b>								
		<b>Unrestricted Funds</b>	<b>Restricted Funds - Covid relief</b>	<b>Funds - Sound System</b>	<b>Designated Funds - Covid relief</b>	<b>Restricted Funds - Cash held in trust</b>	<b>Total Funds 2020</b>	<b>Total Funds 2019</b>
	<b>Other Trading Activities</b>							
	<i>Activities for Generating Fund</i>							
12	Church and Church Hall Hire	3,899					3,899	8,673
12	Out-of-School club fees	-					-	-
12	Group membership income	3,185					3,185	10,844
		7,084					7,084	19,517
	<b>Investments</b>							
10	Dividends							
10	Bank Interest	112				465	577	1,051
		112	-	-	-	465	577	1,051
	<b>Other</b>							
		-					-	-
		-					-	-
	<b>Total</b>	97,676	9,498	-	1,952	465	109,591	123,255

Finance Form Box Number	EXPENDITURE ON:	3	Unrestricted	Restricted	Restricted	Designated	Restricted	Total Funds	Total Funds
			Funds	Funds - Covid relief	Funds - Sound System	Funds - Covid relief	Funds - Cash held in trust	2020	2019
	<b>Raising Funds</b>	<b>3a</b>							
<b>17</b>	<b>Costs of Generating Income</b>								
	Summer Fete		0					-	-
	Christmas Fayre		0					-	363
			-					-	363
	<b>Charitable Activities</b>	<b>3b</b>							
	<b>Church Activities</b>								
<b>18</b>	Mission giving and donations		9,175	7,000		340		16,515	9,067
<b>19</b>	Diocesan Parish Share		52,409					52,409	57,731
<b>20</b>	Salaries/Wages		21,526					21,526	29,621
<b>21</b>	Clergy and Staff Expenses		1,097					1,097	1,209
	<b>Church Expenses</b>								
<b>22</b>	Church running expenses		1,926	-	-			1,926	6,290
<b>23</b>	Church Expenses (Mission and Evangelism)		10,954	-	418		-	11,372	17,144
<b>24</b>	Church utility bills		6,595					6,595	4,299
<b>25</b>	Cost of trading		-					-	-
	<b>Major Capital Expenditure</b>								
<b>27</b>	Major Repairs to the Church							-	-
<b>28</b>	Major Repairs to Church Hall								
<b>29</b>	New Building Work								
<b>26</b>	Governance Costs		150					150	150
			103,832	7,000	418	340	-	111,590	125,511
<b>99</b>	<b>Other</b>	<b>3c</b>	-					-	-
			-		-			-	-
	<b>Total</b>		103,832	7,000	418	340	-	111,590	125,874

**Parish of Chase Terrace & Boney Hay, St. John**  
**Notes to Financial Statements for Year Ended 31 December 2020**

		2020	2019
<b>4(a) Staff Costs</b>			
	Salaries	21,526	29,621

During the year the PCC employed two cleaners for the Church, a parish administrator, and a part-time children's worker, none of whom earned £60,000 p.a. or more.

**4(b) PCC Costs**

Mrs M Nicholls, the secretary to the PCC worked as a cleaner during the year.

No other payment or expenses were paid to any other PCC member, persons closely connected to them or related parties.

<b>5(a) Fixed Assets</b>	<b>Freehold Buildings</b>	<b>Church Equipment</b>	<b>Total</b>
<b>At Cost or Valuation</b>			
As at 1 Jan 2020	-	9,124	9,124
Prior Year Adjustment		-	-
Additions in the Year		5,240	5,240
Disposal in the Year	-	1,080	1,080
Revaluation (if any)			
Value at 31 Dec 2020	0	13,284	13,284
<b>Accumulated Depreciation</b>			
As at 1 Jan 2020	-	3,512	3,512
Prior Year Adjustment		-	-
Charge for the Year		1,644	1,644
Disposals		648	648
As at 31 Dec 2020	0	4,508	4,508
Net Book Value at 31 Dec 2020	0	8,776	8,776
Net Book Value at 01 Jan 2020	0	5,612	5,612

<b>5(b) Investments</b>						
None						
	<b>At</b>				<b>Change in</b>	<b>At</b>
	<b>01-Jan</b>	<b>Additions</b>	<b>Disposals</b>	<b>Transfers</b>	<b>Market Value</b>	<b>31-Dec</b>
<b>Unrestricted funds</b>						
Investments						
<b>Restricted funds</b>						
Investments						
<b>Endowment funds</b>						
Investments						
<b>Total</b>						
<b>6 Liabilities</b>			<b>2020</b>	<b>2019</b>		
<i>Amounts falling due in one year</i>						
Accruals of Utilities			0	0		
Amounts Received in Advance			0	0		
Parish Share			1,083	0		
Other Creditors			9,082	4,321		
			<b>10,165</b>	<b>4,321</b>		
<i>Amounts falling due after one year</i>						
Parish Share			-	-		
			-	-		
<b>7 Analysis of Net Assets</b>						
		<b>General Unrestricted Funds</b>	<b>Designated Funds covid relief</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total</b>
Fixed Assets		8,576		200		8,776
Investment Assets		-				-
Current Assets		43,889	1,612	112,430		157,931
Current Liabilities		10,165				10,165
		<b>42,300</b>	<b>1,612</b>	<b>112,630</b>		<b>156,542</b>

<b>8 Funds Reconciliation</b>		<b>Reserves at 1 Jan</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers Between Funds</b>	<b>Reserves at 31 Dec</b>
Unrestricted Funds		48,456	97,676	103,832		42,300
Designated Funds						
Monies designated for Covid relief		-	1,952	340		1,612
	2					
	3					
Restricted Funds						
Covid grants		-	7,000	7,000	-	-
BBAF Covid salaries grant		-	2,498			2,498
Sound System		618	-	418		200
Sofa/TVs/computer		-	-	-	-	-
<b>RESTRICTED CASH AT BANK</b>		<b>109,467</b>	<b>465</b>		<b>-</b>	<b>109,932</b>
Endowment Funds						
	1					
	2					
	3					
<b>Total Funds</b>		<b>158,541</b>	<b>109,591</b>	<b>111,590</b>	<b>0</b>	<b>156,542</b>
<p>During 2020, grants were received for Covid relief: £5,000 from Martin Lewis and £2,000 for Burntwood Be A Friend (BBAF) received via Spark which were both fully spent during the year, plus a £2,498 grant from Staffordshire County Council which is for BBAF wages and is to be spent April-October 2021.</p> <p>A further £1,612 of monies set aside for covid relief during 2021 are shown in a designated fund.</p> <p>No new donations specifically for the new sound system were received in 2020. The expense relates to depreciation of assets now installed in the Church and the fund balance represents the carrying value of these assets.</p> <p>In December 2018, the Church Rooms property in Ironstone Road was sold, and the proceeds are held in trust by the Diocese in a CCLA bank account. These monies can be spent to further the charitable objectives, only with the agreement of the Diocese, and are shown as a Restricted Fund in the balance sheet at a value of £109,932 as at 31 December 2020.</p>						
<b>9 SOFA Comparatives</b>						
(previous year)		<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Endowments Funds</b>	<b>Total Funds</b>
<b>Incoming Resources</b>						
Donations & Legacies		93,268		-		93,268
Charitable activities		9,419		-		9,419
Other charitable trading activities		19,517				19,517
Investments		234		817		1,051
Other		-				-
<b>0</b>		<b>122,438</b>		<b>817</b>		<b>123,255</b>
<b>Resources Expended</b>						
Raising funds		363				363
Charitable activities		118,058		7,453		125,511
Loss on disposal freehold property		-				-
<b>0</b>		<b>118,421</b>		<b>7,453</b>		<b>125,874</b>
Net gain/(losses) on investment						
Net Income/(Expenditure)		4,017		- 6,636		- 2,619
Transfer between Funds		-7035		7,035		-
<b>Net Movements in Funds</b>		<b>- 3,018</b>		<b>399</b>		<b>- 2,619</b>
<b>Total Funds brought forward (1st Jan)</b>		<b>51,474</b>		<b>109,686</b>		<b>161,160</b>
<b>Total Funds carried forward (31st Dec)</b>		<b>48,456</b>		<b>110,085</b>		<b>158,541</b>