

APCM 2022: St John's Community Church - Annual Reports for 2021

Contents:

Page 1: Electoral Roll Report

Fabric Report

Lichfield Deanery Synod Report

Page 2: PCC Report

Page 3: Financial Statements for the Year Ended 31 December 2021

(Treasurer's Report to be delivered in person at APCM)

Electoral Roll Report

Our Electoral Roll has increased by 15 people from 192 adults at the Annual Meeting last year, to a current figure of 207. 4 people have been removed from the Electoral Roll - sadly these include two deaths (Roy Bevington & Sophia Lomax) and two who have moved away. The 19 who have joined have primarily signed up recently having attended Sunday, Monday or online services.

Fabric Report

With use of the building primarily limited to use by Burntwood Be A Friend, Foodbank & administrative tasks in the first half of the year, general wear & tear has thankfully been kept to minimum. The minor replacement works which have taken place during 2021 include two replacement outdoor noticeboards on the front of the building; new smoke alarms in the building; and the purchase of 50 new soft chairs, and a new drinks fridge. In addition to minor works on taps, radiators and guttering, work has been ongoing in acquiring the faculty permission needed to replace the exterior wooden windows and doors with uPVC equivalents, hopefully by the end of summer 2022.

Lichfield Deanery Synod Report

The Lichfield Deanery Synod held five meetings during the year and other than receiving summary reports from the Diocesan Synod and general business, each meeting discussed a main topic:-

February 2021 – The main presentation via Zoom was on 'Shaping for Mission', the process by which deaneries were required to review, envision and discern their future resourcing needs in line with their missional aims.

June 2021 - The main agenda item for this Zoom meeting was 'Questions from the Floor' to Bishop Clive, during which many topics were discussed including the impact of online services, the limited age diversity of congregations, lay leadership roles, as well as some personal testimony from Bishop Clive on his own faith journey.

July 2021 – Five topics were addressed, notably 'The Challenges of Recovery' (the need for churches to provide safe places for people with anxiety); 'Racial Justice and Inclusion Task Force' (the need for anti-racism training); 'Church Buildings' (the challenge of maintaining 550 buildings across the diocese, many with aging congregations); 'Diocesan Finances' (the challenge of the diocese balancing its budget); and 'The Parish Share Formula' (the ongoing review of how common fund is collected).

September 2021 – Despite the many important issues facing the deanery and its churches, not to mention the wider world, the main agenda item was a quiz.

November 2021 – The main agenda topic for this meeting was on 'Living in Love and Faith', with a presentation highlighting the contents of the course and how best to use it in church settings.

Elaine Betts, Annette Haywood, Marg Nicholls, Nigel Procter

PCC Report

Listed below are details of the six PCC meetings which took place during 2021. The full PCC met **6** times during the period shown, either via Zoom or in-person. There has been an excellent average level of attendance of **91%**. Committees and smaller meetings of various ministries met between PCC meetings, and their deliberations were received and discussed by the full PCC where necessary.

PCC Meeting – January 2021: Our PCC in January was held via Zoom, with new members being welcomed following the delayed APCM which took place in October 2020. News was shared of our new Curate, Ruth Edmonds, who would be joining us in June 2021. Grateful thanks were expressed for grants being received from Burntwood Town Council of £800.00 for children’s craft resources, from Staffordshire County Council from their ‘Doing our Bit’ fund of £2,498.00 which would be used for Burntwood Be A Friend employment costs, alongside generous donations which have also been given for those in need of laptops for home schooling. Extensive discussions took place regarding our Church services, the importance of embracing change and the awareness to address the busyness of church life. During this time of enforced closure, it was both recognised by everyone this needed sensitive and careful planning giving opportunity to help and support each other.

PCC Meeting – March 2021: Our March meeting via Zoom included the sharing of sad news of the passing of Steve Taylor, the end of a season for Bill Humphries here at St John’s and the recent health concerns for Ian McKeown. Our Parish Share is now paid in full and advice of salary reviews and tithe details were shared. It was advised that work had been carried out within church including our Fire Alarm System together with Smoke Alarms; a new fire testing regime will be put in place.

PCC Meeting – May 2021: Our May meeting was dominated by discussions surrounding an envisaged return to in-person Sunday gatherings, with plans agreed for a summer restart. Along with financial & staff reports, updates on the Burntwood Chase Team vacancy & the Diocesan Shaping For Mission initiative were shared.

PCC Meeting – July 2021: Our July meeting welcomed Revd Ruth Edmonds to St John’s to serve as curate, & she & James have settled in very well. Further discussions were shared on the implications of the resumption of in-person services, with particular attention given to the need to enable people with anxiety to feel safe & secure in our building. A grant for £1800 was gratefully received from the Co-op Community Fund – this was allocated to the work of Burntwood Be A Friend in their role providing community support.

PCC Meeting – September 2021: Our September meeting included thanks for a £300 grant received from local councillors Steve Norman & Sharon Banevicius as contribution to a new fridge for the hall. Our parish share position was clarified, & the PCC welcomed the offer of one month’s credit for the 2021 Parish Share from Lichfield Diocese. Further discussions were held regarding the Burntwood Chase Team vacancy, & the Shaping For Mission process. Positive feedback was received regarding the resumption of in-person services & activities, & the PCC agreed to purchase 50 new chairs to match the 125 existing chairs used on Sundays & throughout the week.

PCC Meeting – November 2021: Our November meeting reflected on the encouraging attendance of 500-600 people at our Remembrance Sunday service, held exclusively outside this year. The drawn-out process of applying for a faculty to replace our windows was updated, with the news that only minor details remained to be sorted before the faculty could be issued, hopefully by early 2022. It was agreed to pay outstanding arrears to the Diocese for our 2021 Parish Share in full, & new levels of annual tithe payment were agreed for six charities we support as a church, with remaining tithe to be allocated in due course:

Light for Children	£2,520
Pathway	£1,890
Foodbank	£630
UCB	£525
Youth Net	£525
Acts 435	£500

An extensive Safeguarding Policy update was received & approved, ensuring that the PCC continues to comply with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops’ guidance on safeguarding children and vulnerable adults).

Marg Nicholls – PCC Secretary

Parish of Chase Terrace & Boney Hay, St. John

Financial Statements for the Year Ended 31 December 2021

Statement of Financial Activities

	Unrestricted Funds	Restricted Funds - Covid relief	Restricted Funds - Sound System	Designated Funds - Covid relief	Restricted Funds - Cash held in trust	Total Funds 2021	Total Funds 2020
Incoming Resources							<i>*See note 9 for full comparatives</i>
Donations and Legacies							
2a	99,198					99,198	99,754
Charitable Activities							
2b	1,559					1,559	2,176
Other Trading Activities							
2c	11,262					11,262	7,084
Investments							
2d	11				57	68	577
Other							
2e						-	-
Total	112,030	-	-	-	57	112,087	109,591
Resources Expended							
Raising Funds							
3a	-		-			-	-
Charitable Activities							
3b	107,770	2,498	200	1,612		112,080	111,590
Loss on disposal of freehold property							
3c			-			-	-
Total	107,770	2,498	200	1,612	-	112,080	111,590
Net gain/(losses) on investment							
	-		-			-	-
Net Income/(Expenditure)							
	4,260	- 2,498	- 200	- 1,612	57	7	- 1,999
Transfer between Funds							
		-			-	-	-
Net Movements in Funds	4,260	- 2,498	- 200	- 1,612	57	7	- 1,999
Total Funds brought forward (1st Jan)	42,300	2,498	200	1,612	109,932	156,542	158,541
Total Funds carried forward (31st Dec)	46,560	-	-	-	109,989	156,549	156,542

Parish of Chase Terrace & Boney Hay, St. John
 Financial Statements for the Year Ended 31 December 2021

Balance Sheet

		Total 2021	Total 2020
Fixed Assets			
Investment Assets			
	5(a)	-	-
Tangible Assets	5(b)	9,940	8,776
Current Assets			
Debtors		6,007	113
Bank current account		20,991	26,421
CBF deposit fund		21,476	21,465
RESTRICTED Cash at Bank		109,989	109,932
Cash		505	-
		158,968	157,931
Liabilities due in one year	6		
Creditors		12,359	9,082
Diocesan Parish Share		-	1,083
Diocesan Loan		-	-
Net Current Assets/(Liabilities)		146,609	147,766
Liabilities due after one year			
Creditors		0	0
Deferred Parish Share		0	0
Total Net Assets		156,549	156,542

		2021	2020
Parish Funds			
Unrestricted Funds			
General		46,560	42,300
Designated		-	1,612
Restricted Funds		-	2,698
Restricted Fund - monies held in trust		109,989	109,932
Endowment Funds			
Total		156,549	156,542

The attached notes form part of these financial statements

Income and Endowments continued

		Unrestricted Funds	Restricted Funds - Covid relief	Funds - Sound System	Designated Funds - Covid relief	Restricted Funds - Cash held in trust	Total Funds 2021	Total Funds 2020
Other Trading Activities	2c							
<i>Activities for Generating Fund</i>								
12 Church and Church Hall Hire		9,482					9,482	3,899
12 Out-of-School club fees							-	-
12 Group membership income		1,780					1,780	3,185
		11,262					11,262	7,084
Investments	2d							
10 Dividends								
10 Bank Interest		11				57	68	577
		11	-	-	-	57	68	577
Other	2e							
		-					-	-
		-					-	-
Total		112,030	-	-	-	57	112,087	109,591

Parish of Chase Terrace & Boney Hay, St. John
Notes to Financial Statements for Year Ended December 2021

Finance Form Box Number	EXPENDITURE ON:	3	Unrestricted Funds	Restricted Funds - Covid relief	Restricted Funds - Sound System	Designated Funds - Covid relief	Restricted Funds - Cash held in trust	Total Funds 2021	Total Funds 2020
	Raising Funds	3a							
17	<i>Costs of Generating Income</i>								
	Summer Fete		0					-	-
	Christmas Fayre		0					-	-
			-					-	-
	Charitable Activities	3b							
	<i>Church Activities</i>								
18	Mission giving and donations		9,037					9,037	16,515
19	Diocesan Parish Share		54,905					54,905	52,409
20	Salaries/Wages		20,923					20,923	21,526
21	Clergy and Staff Expenses		301					301	1,097
	<i>Church Expenses</i>								
22	Church running expenses		2,262	-	-			2,262	1,926
23	Church Expenses (Mission and Evangelism)		15,746	2,498	200	1,612	-	20,056	11,372
24	Church utility bills		4,446					4,446	6,595
25	Cost of trading		-					-	-
	<i>Major Capital Expenditure</i>								
27	Major Repairs to the Church							-	-
28	Major Repairs to Church Hall								
29	New Building Work								
26	Governance Costs		150					150	150
			107,770	2,498	200	1,612	-	112,080	111,590
99	Other	3c	-					-	-
			-		-			-	-
Total			107,770	2,498	200	1,612	-	112,080	111,590

4(a) Staff Costs

Salaries	20,923	21,526
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During the year the PCC employed two cleaners for the Church, a parish administrator, and a part-time children's worker, none of whom earned £60,000 p.a. or more.

4(b) PCC Costs

Mrs M Nicholls, the secretary to the PCC worked as a cleaner during the year.

No other payment or expenses were paid to any other PCC member, persons closely connected to them or related parties.

5(a) Fixed Assets

Freehold Buildings	Church Equipment	Total
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At Cost or Valuation

As at 1 Jan 2021	-	13,284	9,124
Prior Year Adjustment		-	-
Additions in the Year		3,120	3,120
Disposal in the Year	-		-
Revaluation (if any)			
Value at 31 Dec 2021	0	16,404	12,244

Accumulated Depreciation

As at 1 Jan 2021	-	4,508	4,508
Prior Year Adjustment		-	-
Charge for the Year		1,956	1,956
Disposals			-
As at 31 Dec 2021	0	6,464	6,464

Net Book Value at 31 Dec 2021	0	9,940	5,780
Net Book Value at 01 Jan 2021	0	8,776	8,776

5(b) Investments

None

	At 01-Jan	Additions	Disposals	Transfers	Change in Market Value	At 31-Dec
Unrestricted funds Investments						
Restricted funds Investments						
Endowment funds Investments						
Total						

6 Liabilities

	2021	2020
<i>Amounts falling due in one year</i>		
Accruals of Utilities	0	0
Amounts Received in Advance	0	0
Parish Share	0	1,083
Other Creditors	12,359	9,082
	12,359	10,165
<i>Amounts falling due after one year</i>		
Parish Share	-	-
	-	-

7 Analysis of Net Assets

	General Unrestricted Funds	Designated Funds covid relief	Restricted Funds	Endowment Funds	Total
Fixed Assets	9,940				9,940
Investment Assets	-				-
Current Assets	48,979	-	109,989		158,968
Current Liabilities	12,359				12,359
	46,560	-	109,989		156,549

8 Funds Reconciliation

	Reserves at 1 Jan	Incoming Resources	Resources Expended	Transfers Between Funds	Reserves at 31 Dec
Unrestricted Funds	42,300	112,030	107,770		46,560
Designated Funds					
Monies designated for Covid relief	1,612		1,612		-
2					
3					
Restricted Funds					
Covid grants	-			-	-
BBAF Covid salaries grant	2,498		2,498		-
Sound System	200	-	200		-
Sofa/TVs/computer	-	-	-	-	-
RESTRICTED CASH AT BANK	109,932	57		-	109,989
Endowment Funds					
1					
2					
3					
Total Funds	156,542	112,087	112,080	0	156,549

The £2,498 grant from Staffordshire County Council received in 2020 for Burntwood Be A Friend (BBAF) wages was fully expended during 2021.

The £1,612 of designated fund monies set aside as at 1 January 2021 for covid relief during 2021 were all spent during the year. During 2021, Burntwood Town Council gave the Church an £800 grant for children's packs for Easter and Christmas during lockdown this money was fully spent during the year. In addition, two Community Foundation grants of £150 were received and used to partly pay for the new fridge in the Community Hall to dispense cold drinks refreshments.

No new donations specifically for the new sound system were received in 2021. The expense relates to depreciation of assets now in the Church and the fund balance is now zero at 31 December 2021.

In December 2018, the Church Rooms property in Ironstone Road was sold, and the proceeds are held in trust by the Diocese in a CCLA bank account. These monies can be spent to further the charitable objectives, only with the agreement of the Diocese, and are shown as a Restricted Fund in the balance sheet at a value of £109,989 as at 31 December 2021.

9 SOFA Comparatives

(previous year)

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowments Funds	Total Funds
Incoming Resources					
Donations & Legacies	88,304	1,952	9,498		99,754
Charitable activities	2,176		-		2,176
Other charitable trading activities	7,084				7,084
Investments	112		465		577
Other	-				-
0	97,676	1,952	9,963		109,591
Resources Expended					
Raising funds					-
Charitable activities	103,832	340	7,418		111,590
Loss on disposal freehold property	-				-
0	103,832	340	7,418		111,590
Net gain/(losses) on investment					
Net Income/(Expenditure)	- 6,156	1,612	2,545		- 1,999
Transfer between Funds					-
Net Movements in Funds	- 6,156	1,612	2,545		- 1,999
Total Funds brought forward (1st Jan)	48,456	-	110,085		158,541
Total Funds carried forward (31st Dec)	42,300	1,612	112,630		156,542